



Heritage Kenora ~ Minutes ~

October 18, 2017 - 9:30 am
Lake of the Woods Museum

Present: Tim Davidson, Jim Clarke, Jeff Port, Lisa Moncrief, Melissa Shaw, Lori Nelson.

Regrets: Randy Jackson, Rory McMillan, Heather Gushulak.

1 Call to Order

Tim Davidson called the meeting to order at 9:30 am.

2 Declaration of Pecuniary Interest

None declared.

3 Approval of Minutes for September 20, 2017 Meeting

Motion: Moved by Jim Clarke, seconded by Tim Davidson, that the minutes of the meeting held September 20, 2017 be approved as amended with the addition of Rory McMillan among those present. Carried.

4 Business Arising

Kenricia Hotel Designation - City Administration Concerns

With the recent discussions around the designation by-law of the Kenricia Hotel, it was brought to Heritage Kenora's attention by CAO Karen Brown that there is a lack of clarity in the by-law regarding the heritage attributes which must be maintained. The by-law was reviewed and it was agreed there was room for improvement. It was suggested that a Schedule B, listing the heritage attributes, be added. Lori Nelson will consult with our provincial advisor Bert Duclos to ask about process and his recommendation.

The heritage attributes to be maintained are as follows:

- the masonry facade
- the pronounced limestone quoins
- the symmetrical window hoods

- the cornice entablature with rectangular blocks (called modillions or muntins) lining the eaves
- the symmetrical fenestration
- the central projection of the tower

Lori will review all the designation by-laws and bring any needing some clarification to the next meeting.

The offer has been made by Lori to Karen Brown to have members of Heritage Kenora hold an education session with Council on heritage designation. Jeff Port and Lori Nelson are willing to do this, if asked.

5 CIP Applications

New Application Forms

Melissa Shaw brought copies of the revised CIP application form which we will be using going forward. She also reported that we have about \$15,000 left in CIP monies for 2017.

As part of Small Business Week, an information coffee break on the CIPs will be held at Sweet today from 2:00 - 3:00 pm.

Also raised by Melissa, at the request of City Planner Devon McCloskey, was the question of the intent of the CIP signage grants. Heritage Kenora has been awarding them to all eligible new signage, not necessarily only to signs that are being changed from non-compliant signs. Is there further discussion required on this issue?

6 New Business

None

7 Date and Time of Next Meeting

Wednesday, November 15 at 9:30 am at the Lake of the Woods Museum

8 Adjournment

Moved by Jim Clarke that the meeting be adjourned at 10:13 am.